



Drax Community Primary School

Marking Policy

September 2016

At Drax Community Primary School marking is seen as a constructive and integral part of responding to a child's work. Marking should be purposeful and effective.

When we mark a child's piece of work, we are:

- (1) Responding to what the child has offered
- (2) Assessing what the child can do.
- (3) Giving the child the opportunity to respond and learn.

When these 3 elements are used sensitively they can positively enhance a child's self esteem and progress.

As a school we need a marking policy that gives a consistent approach throughout the school and positively aids children's progress.

Who are we marking for?

- For the child: To give response to the child and to help them in the next steps of their work.
- For the teacher: To help inform assessments and to plan accordingly.
- For parents: To inform them of their child's achievements and strategies for improvement.
- For others: To show that children's work is being monitored in a constructive and effective way.

GENERAL GUIDELINES

- Marking should be done in **GREEN** pen.
- At the start of the work indicate how the child has carried out the activity.

CTS = Class Teacher Support

TAS = Teacher Assistant Support

I = Independent

PS = Peer support (paired work)

- All feedback should begin with a positive comment before suggesting a focus for improvement.
- The system of 'Perfect Pink' and 'Green for Growth' should be used in *Literacy and across the curriculum* **where it is appropriate** for pupils to respond to the comments that the teacher has made in order to consolidate or progress their learning.
- Comments will relate to the learning objective or curricular target and an area for improvement/development should be given.
- One piece of Literacy, Mathematics and Creative Curriculum should be marked *in depth* each week.
- Other work should be marked during the lesson with the child in order to increase the rate of progress within the lesson.
- In Maths, at least one piece of 'Green for Growth' for one group each week should be a word problem connected to the topic being taught. This can be stuck in the book.
- Where a piece of work is undertaken as part of a guided group, and nothing is recorded in the book the teacher / TA should write the date and LO and not that this was guided work.
- There should be time allocated throughout the day for pupils to respond to the comments the teacher has made and improve their work in relation to them. This should be done in **purple pen** in order for it to be easily seen where the child has redrafted or added to their original work. Responses should be ticked or addressed if misconceptions.
- Where the objective has been met in full, teachers should use the 'objective met' stamps that have been provided (or two ticks next to the objective if there is no stamp).
- It is always good practice for work to be marked with the child present. Where work has been discussed in depth with a child, the teacher should write D.O (Discussed Orally) in the margin or underneath the piece of work. Pupils should still respond to work discussed orally in blue pen.
- Where appropriate children may undertake self-assessment in accordance with Assessment Policy. In KS1 this may be transcribed as appropriate.
- TAs may sign (TAS) and tick work which they have been guiding but **will not be requested to carry out in depth marking or for a whole class.**

Presentation

- The title given to pieces of work should be the learning objective (these may be printed and stuck in the book).
- A **ruler** and **pencil** should be used to underline the date and LO
- Comments made by teachers should be written correctly.
- Comments should be written in **green pen**.
- Work should be highlighted using **pink** (Perfect Pink) to show where the objective or curricular target has been met and **green** (Green for Growth) where the child needs to improve and respond to the teacher's comments in order to meet the objective fully or extend their learning.
- Children should respond to GFG in **purple pen**
- Comments should begin at the left hand side of the page where possible.
- Handwriting should be cursive.
- Work which is not presented to a high standard may be require the pupil to re-present it in their own time.